

Twelfth Annual
GIVE HOPE AND HOLD 'EM GALA 2017

SPONSOR CHECKLIST

This sheet is designed to walk you through all of the steps you'll need to take as a sponsor of Give Hope Foundation. Congratulations on your decision to join (or continue with) our unique team of philanthropists, and welcome (or welcome back) to the family!

1. PLEASE MAIL THE FOLLOWING ITEMS TO 109 BRANTLEY HALL LANE, LONGWOOD, FL 32779:

- ▶ **DONATION CHECK:** Please send your sponsorship check made payable to 'Give Hope Foundation' to secure a table.

2. PLEASE EMAIL OUR EVENT DIRECTOR, COLLEEN WRIGHT (COLLEEN@GIVEHOPEFOUNDATION.ORG) WITH THE FOLLOWING INFO:

- ▶ **GALA ATTENDEES:** First and last names of the people who are coming with your sponsorship, their email addresses, and which ones are playing poker and which are not. Consult the sponsorship sheet or the website for the number of tickets that come with each sponsorship level.
- ▶ **HOTEL GUESTS:** list of names for the people staying in the hotel rooms included with your sponsorship. Be sure to provide this information as soon as possible. Refer to the Sponsor Sheet for guidance on how many rooms are available at each level of sponsorship. **Please understand that rooms will be on a first-come first-serve basis only.*
- ▶ **COMPLIMENTARY 2018 POKER TOURNAMENT ENTRIES:** list of names for the people who will be attending the Give Hope & Hold 'Em Poker Tournament in 2018 (Free Entry Included With Certain Sponsorship Levels). Refer to the Sponsor Sheet for guidance on how many tournament entries are available at each level of sponsorship.
- ▶ **COMPLIMENTARY 2018 GOLF TOURNAMENT ENTRIES:** list of names for the people who will be attending the Peter V. Piacenti Memorial Golf Tournament in 2018 (Free Entry Included With Certain Sponsorship Levels). Refer to the Sponsor Sheet for guidance on how many tournament entries are available at each level of sponsorship.

3. PLEASE EMAIL OUR WEBMASTER DIMITRI CONSTANTINE (DIMITRI@GIVEHOPEFOUNDATION.ORG) WITH THE FOLLOWING:

ALL SPONSOR LEVELS:

- ▶ **COMPANY LOGO:** Please send us your company logo in vector format (.EPS or .AI).
- ▶ **COMPANY WEBSITE:** Please send us the website address you would like your logo to link to when we post it on our webpage under the "Sponsors" tab.
- ▶ **"THIS BUSINESS GIVES HOPE" SEAL:** Please specify whether or not you're willing to post a link to GiveHopeFoundation.org on your website. If you are willing, Dimitri will either a) send you the seal in PNG format for your webmaster to implement, or b) you can provide Dimitri with temporary FTP and Administrator credentials and he can implement it for you, free of charge.

SILVER SPONSORS AND ABOVE:

- ▶ **T-SHIRT:** If you are a "Silver" (\$5000) sponsor or above, your logo will appear on the Event T-Shirt. Would you like your phone OR web address OR e-mail to appear beneath your logo? Please choose one.
- ▶ **EVENT DAY PROGRAM:** If you are a "Silver" (\$5000) sponsor or above, you will have space available to advertise your business in our Event Day Program. Please send artwork to Dimitri. Silver Sponsors are allowed a 1/4 page ad; Gold, Platinum, and Diamond are allowed a 1/2 page ad; Title Sponsors are given a full-page ad with priority placement.